



**Agenda for
DES – CEPS November 2005 Monthly Meeting**

Meeting Date: November 18, 2005 at 10:00 a.m. CST

Meeting Location: EGF Conference Room

Expected Attendees: Schaffer, Hestle, Hatcher, Clark (Greg), Bradley, Underwood, Banyai, Seader and Gershman

1. Comments on this agenda
2. Comments on 10/19/05 Monthly Meeting and 11/1/05 conference call notes
3. Action Items:
 - a. Gershman to respond to FY06 Sales and Marketing Plan.
 - b. Clark (Greg) / Underwood to furnish scope and sketch regarding isolation valve and meter access at Symphony 11/7/05.
 - c. Gershman to create invoice for Symphony metering with deduction for condensate meter installation.
 - d. Clark (Greg) to coordinate customer metering project internet connections.
 - e. Schaffer to follow up with State re-signing Amendment 1 letter.
 - f. Schaffer to follow up with MPF regarding updated DES brochure.
 - g. Clark (Greg) to schedule meeting with Metro Public Library to discuss access issues per the contract.
 - h. Hatcher to follow up on how customer metering data gets to new data base.
 - i. Hatcher to follow up on payment for Sheraton pumps.
 - j. Underwood (GSP) to investigate alternate route for TN Tower condensate return line
 - k. Underwood (GSP) to furnish design drawings and construction estimate for Metro Courthouse condensate line replacement.
 - l. Underwood (GSP) to furnish repair options and cost estimates for Ryman Auditorium condensate return line.
 - m. Hestle (CNDE) to proceed with phase 1 of the tunnel lighting and electrical project **DES-030**
 - n. Branum (GSP) to follow up with Ray Bell regarding damaged insulation on chilled water line at A.A. Birch



- o. Clark (Greg) to check status of disconnecting Ben West building service line, inside CJC parking garage, when installing chilled water meter at CJC.
- p. Clark (Greg) to write a warranty claim letter to WLH regarding the omission of link seals at M/H B.
- q. Bradley & Underwood to follow up with Metro Water Services regarding probable city water leak in 1st Avenue.
- r. Bradley / Hatcher to send NTTC records to Metro storage.
- s. Hatcher to follow up on insurance documents
- t. Seader & Hestle to follow up on temporary chilled water service for TN Towers during Decoupling project. **DONE**
- u. Bradley to report on Renaissance Hotel/Convention Center project contact award

4. Operations Related

a. Financial Matters

- 1. CEPS Management invoice for September 2005
- 2. New Customer Billing System status **on schedule**
- 3. Customer September 2005 Invoices
- 4. Customer payment issues, if any

b. Monitoring

- 1. CEPS October 2005 Operations Report
- 2. DES October 2005 Monitoring Report
- 3. Customer Related plaudits/complaints/issues, if any

c. Natural Gas purchasing

- 1. October 2005 results
 - i. JH hand out
- 2. July 2005-May 2006 status **No change (>85%)**

d. Capital improvements and EDS repair/replacement projects – Clark (Greg) reporting below:

- 1. Emergency projects –
- 1. Proposed EDS Projects
 - i. TN Tower and TSU condensate disposal
 - ii. Metro Courthouse condensate return line replacement – **METRO**
 - iii. Ryman Auditorium condensate return



- iv. State tunnel communication system - **STATE**
- v. 7th Avenue tunnel rock remediation study - **METRO**
- vi. Encore Project (Almond Street)
- vii. Signature Tower

2. Capital Projects

- i. A.A. Birch Criminal Courts Building (formerly Beverly Briley/Criminal Justice Center) Phase II
 - Disconnect Ben West service inside CJC. It will be fed through AAB & billed through their meter.
- ii. Symphony EDS and interconnection
 - 1. Condensate meter installation
 - 2. Manhole access modifications
 - 3. Metering credit
 - 4. M/H B link seal installation
- iii. Viridian Interconnection
 - 1. Punchlist and WLH disputed pay request
 - 2. Close out documentation under review
- iv. Metro New Library
 - 1. Close out documentation
- v. Tennessee Tower Decoupling
 - 1. Construction to begin as soon as building permit can be issued
- vi. Renaissance Hotel and Office Tower and Nashville Convention Center
 - 1. Contract award status
- vii. Metering installations
 - 1. C-Tech meter panels 85% complete
 - 2. Steam metering installation 97% complete
 - 3. Chilled Water metering installation 65% complete
 - 4. Internet connectivity
- viii. Status of two Piping Replacement Projects
 - 1. Status of NMC invoice for starting three projects
- ix. Tunnel lighting – Phase I



5. Old Business

a. Amendment #1

1. Wildhorse Saloon and SunTrust Bank Building responses not received.
2. State of TN signed but not received
3. Processing for Metro signatures

b. Metro to bill Viridian \$15,700.00 for C-Tech metering panel and installation spring 2006.

c. IDEA Nashville 2006

d. New DES marketing brochure status

e. Metro Office Re-organization and Thermal records to storage

f. JH follow up on insurance documents

6. New Business

a. Possibility & location of remote summer boiler in EDS

b. Kiosk design & installation – MLK Magnet School

c. Public Private Partnership Award Dinner November 16th in Alexandria, VA

d. Agenda review for November 17, 2005 Advisory Board Meeting

e. Review Renaissance Office Complex demand reduction request

f. Review Customer Survey responses.

g. Next meeting is December 21, 2005.

7. Adjourn

New Action Items: